

**SOUTHERN DELAWARE INTERGROUP MINUTES**  
**Monthly Meeting Minutes**  
Thursday, December 3, 2020

**1. The meeting was called to order by Chair, Joyce via Zoom at 6:00 p.m. with the Serenity Prayer.**

Representatives present: Big Book Study Group, Drop the Rock Womens, Early Birds, Gay, Joyous & Free, Monday Night Long Neck, Millsboro Monday Night, Milton BYOBB, Morning Wake-up Group, New Beginnings, Rehoboth Beach Group, New Beginnings, New Freedom, Open Arms, Shore Serenity Group, Sisters of Sobriety, Straight from 12 & 12, Terra Firma Big Book, Tuesday Morning Step 6 & 7, Wake-up Group, WE Group, YPA

Other Guests present: DCM 1, Area 12 Liaison  
19 Members present; 17 Groups Represented.

**2. New Intergroup Reps:** Rose B, Drop the Rock Women's meeting

**3. Announcements:** None

**4. Intergroup Officer Reports**

4.1. Secretary: Minutes distributed, reviewed, and accepted.

4.2. Treasurer: Copies of current income and expense report reviewed and accepted.

**5. Intergroup Committee Reports**

5.1. **Accessibility:** Rachel and Dan still seeking volunteers. Another stay at home order in Delaware coming – so in monitoring mode. To become a committee member, please email at [accessibility@sussexaa.org](mailto:accessibility@sussexaa.org) or call 302.540.8959

5.2. **Answering Service:** November total calls -13% and answered minutes -1% for a total of \$218, -3%. You can sign up to volunteer on the web Lela will get new volunteers to answering service. Working with answering service to get call back numbers, for when calls drop.

5.3. **Archives:** No new updates. Still seeking committee members to assist .

5.4. **BTG/Treatment:** Working on updated volunteer and sign-up sheet. You can sign up to volunteer to connect with folks coming out of treatment. Facilities have been contacted waiting their feedback.

5.5. **Corrections:** Seeking a representative, but still on lockdown.

5.6. **Crest:** Still in lockdown, also awaiting input from the state.

5.7. **CPC:** DE Lawyers Assistance Program interested in getting AA information. We can participate with ½ hour presentations to the Sussex Public Defenders Office. Will need volunteers for virtual presentations. Banyan Rehab in Milford is looking for AA members to bring in meetings on Wednesdays 7p-8p in person with about 20 patients. Recommend at least 2 AA members and suggest 1 male and 1 female. If interested reach out to Paul at [cpc@sussexaa.org](mailto:cpc@sussexaa.org).

- 5.8. **Liaison Area 12:** Area 12 information is on the calendar tab at Delawareaa.org. Upcoming International Forum virtual meeting in mid-December. January and February workshops on service. Nerassa Virtual meeting is at the end of February. Intergroup has a budget – if you need assistance contact Joyce.
- 5.9. **Literature:** Leslie is stepping down as of January to take the District 1 DCM role. Leslie will stay of service until a new chair comes on. New web bookstore is live with literature and pamphlets listed. For all requests contact [literature@sussexaa.org](mailto:literature@sussexaa.org). Pamphlets are also available online in members section and can be printed.
- 5.10. **PI:** Stacey not present but working on a location list to share with the group.
- 5.11. **Special Events:** Gratitude breakfast ticket are still valid. Need a new date for Bash at the Beach – dates become available in January. John needs to step down after 3 years of service - seeking new chair
- 5.12. **Website/Where & When:** Website report attached.

## 6. District / Delegate Reports

- 6.1. **District 1:** Zoom meetings 3<sup>rd</sup> Monday 6pm...listed on sussexaa.org for current info. Elections held – Leslie is new DCM, Kirk will be Alternate DCM
- 6.2. **District 2:** Zoom meeting on 1<sup>st</sup> Wednesday of the month. New Officer elections held – Trish B is DCM, Colleen is Treasurer and Jody is Secretary.
- 6.3. **District 3:** Not present
- 6.4. **District 13:** Not present
- 6.5. **Delegate:** Not present.

7. **Old Business:** New Intergroup positions confirmed - Allison is Secretary and Deb Z is Treasurer.

8. **New Business:** Joyce shared pleas from GSO World Service for contributions. Intergroup will send a check to lend support. Joyce will work with Deb and Amy to determine appropriate \$ amount and present to this group.

9. **Close:** Meeting Adjourned at 6:45 p.m. with recital of *Responsibility Declaration*

Next Scheduled Meeting: **Thursday, January 7, 2021 at 6 p.m.**

Minutes respectfully submitted by Linda H. SDI Secretary

Southern Delaware Intergroup of Alcoholics Anonymous  
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## Southern Delaware Intergroup (SDI) of Alcoholics Anonymous Website/Tech/Where & When Committee Report (December 2020)

1. The website committee met on November 30 via Zoom.
2. **Statistics.** November 2020 compared to November 2019.

Month	Unique Visitors	# of Visits	Pages	Hits
November 2020	2,266	6,923	64,313	136,644
November 2019	2,253	5,157	63,950	108,221

3. **Meetings.** There are **137 published meetings** in the database. Changes made this month include updating three meetings from indoor to temporarily closed, one from suspended/temp closed to reopened indoors, one from suspended/temp closed to online, and the addition of one new in-person meeting.

There are seven (7) status categories of meetings.

1. **Online.** There are 49 **published online meetings**. These meetings are all marked with a **green online meeting** tag with clickable meeting links and phone numbers. These meetings can be easily found with a link provided on the meeting page, as well as in the menu bar.
2. **Hybrid.** There is **one (1) hybrid Zoom meeting**. The Love & Service group (Saturday at 8am) reopened with published restrictions and is also meeting online at the same time. (Note: Not counting twice since this is one meeting.)
3. **Outdoor.** There are **four (4) published outdoor meetings**. These meetings all have the tag /outside after the name. These meetings can be easily found with a link provided on the meeting page, as well as in the menu bar. **Will need an update for any of these meetings going online, indoors or suspending due to colder weather.**
4. **Suspended.** There are a total of **41 meetings that have been marked temporarily suspended**. These meetings all have SUSPENDED with the prefix in the name and are marked with a **red temporary closure** tag with the color is faded out.
5. **Reopened.** We have been notified of a total of **25 meetings that have reopened**. These now can be viewed from sub-menu bar.
6. **Indoor.** We have **one (1)** newly created meeting that is located indoors at Long Neck UM.
7. **Unknown.** The **remaining 16 meetings** may be meeting indoors, online or suspended, but we have not been notified.

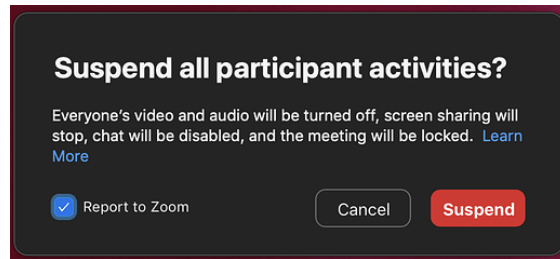
All our meetings are synced with the GSO A.A. Meeting Guide app, which has made significant updates to accommodate online meetings which fall into three categories:

- ✓ Meetings with physical location temporarily closed now meeting online (suspended)
- ✓ Meetings happening both online and in-person at a physical location (hybrid)
- ✓ Meetings without a street address but an approximate location (online-only)

4. **Email.** support@sussexaa.org fielded 95 emails in November. The bulk of emails were divided between changes to meetings (new online info, meetings going indoors or online, updating passwords, etc.) and newcomers seeking help.
5. **Website.**
  - **Home Page** Made announcement for secretary and treasurer elections taking place at next intergroup meeting. Plan to go back to highlighting only one post after the December post is published.

6. **Managing Online Meetings on Zoom.**

Updated the post to include the November security features to help prevent disruptions during virtual meetings and allow users to remove and report disruptive participants. Most notably, there's new feature on the Security tab titled **Suspend Participant Activity**.



This will stop all video, audio, in-meeting chat, annotation, screen sharing, and recording. The hosts or co-host will be asked if they would like to report a user from their meeting, share any details, and optionally include a screenshot. Once they click "Submit," the reported user will be removed from their meeting, and Zoom's Trust & Safety team will be notified. Hosts and co-hosts may resume their meeting by individually re-enabling the features they'd like to use.

7. **December News.** Agreed to post December post to include covid sober tips, along with step, tradition and concept 12. There are the upcoming conferences to hype, as well as notification of the Zoom update.
8. **Intergroup Minutes.** Posted November minutes with website committee report attached.
9. **Update on Annual Budget.**

Discussion on developing a proposed budget that includes payment for website maintenance currently being provided at no cost by Viv. Gathering information from other Intergroups to present something at the January Intergroup meeting.

Below is an estimate of the current fixed annual costs for 2021.

Theme License <sup>1</sup> .....	39.95
Backup, Recovery & Off-Site Storage License <sup>2</sup> .....	42.00
Cyber Security License <sup>3</sup> .....	99.00
Website Hosting <sup>4</sup> .....	0.00
Online Form software (Gravity Forms) <sup>5</sup> .....	59.95
Domain Renewal <sup>6</sup> .....	16.00
	<b>Total: 256.90</b>

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<sup>1</sup> This would be an 18-month license. Did not charge this in 2019-2020.  
<sup>2</sup> Billed monthly - about \$3.50/month  
<sup>3</sup> Renews May 28, 2021  
<sup>4</sup> Hosting is paid through May 2022  
<sup>5</sup> Recommend using this for forms.  
<sup>6</sup> Expires Jul 28, 2021