

**SOUTHERN DELAWARE INTERGROUP MINUTES**  
**Monthly Meeting Minutes**  
Thursday, May 7, 2020

**1. The meeting was called to order by Joyce via Zoom at 6:00 p.m. with the Serenity Prayer.**

Representatives present: Angola Seaside, Bethany Early Birds, Big Book Study Group, Drop the Rock Women's Group, Gay, Joyous & Free, Georgetown Saturday Night, Love & Service, Millsboro Monday Night, Milton BYOBB, Morning Wake-up Group, New Beginnings, New Freedom, Open Arms, Shore Serenity Group, Sisters of Sobriety, Straight from 12 & 12, Terra Firma Big Book, Wake-up Call Group, WE Group. Other Guests present: DCM 1, DCM 3, Delegate Terry H., Area 12, DCM 13  
28 Members present; 24 Groups Represented.

**2. New Intergroup Reps:** Georgia, Sisters of Sobriety. DeeDee, Tuesday AM Drop the Rock. Bob L. Area 12 Chair welcomed.

**3. Announcements:** Wendy B. will take on Alternate Chair position. Kudos to Viv with over 50 online meetings listed on sussexaa.org. To have your meeting listed, send group date, time and link to support@sussexaa.org.

**4. Intergroup Officer Reports**

- 4.1. **Secretary:** Minutes distributed, reviewed and accepted.
- 4.2. **Treasurer:** Copies of current income and expense report were distributed, reviewed and accepted.

**5. Intergroup Committee Reports**

- 5.1. **Accessibility:** Dan looking to put together committee, please take the request back to homegroups and if interested, email Dan at [dshenry2067@gmail.com](mailto:dshenry2067@gmail.com) or call 302.540.8959. At this time of pandemic even more important to get zoom meetings into community, starting with facilities.
- 5.2. **Answering Service:** Numbers for March; 324 total minutes up +54%, 274 answered minutes +58%. Total cost \$248 +45%. Numbers for April: 311 total minutes, 257 answered minutes, total cost \$233.
- 5.3. **Archives:** Kristin is getting familiar with archives and looking for committee members to join. To develop a history of our groups during the pandemic, please ask homegroups how they have handled this time. Email Kristin at [kreemma@gmail.com](mailto:kreemma@gmail.com) or call 202.644.6212. There will be a ½ hour archive call on 5/11 – listed on sussexaa.org. Wendy will stay involved and continue to be active.
- 5.4. **BTG/Treatment:** Cheryl needs to check website, but is getting volunteers to form a committee. Facilities are still active so, important to maintain activity and BTG can do presentations via zoom.
- 5.5. **Corrections:** Bob not in attendance, but per Joyce, no one is being allowed in at this time. Considering other options to maintain contact.

- 5.6. **Crest:** Have had regular meetings for over 2 ½ years. Since mid-March, closed to meetings. Crest has been cooperating with each institution, as all are different. Staffing has been cut short, not instituting anything new and do not have zoom. Literature is in libraries, and they know we are here and available. Opportunity for a program managed by GSO – Corrections Correspondence. You can correspond with inmates (no personal info will be shared) – to get on list reach out to Pam at 302.747.6079.
- 5.7. **CPC:** Paul is seeking volunteers. Looking to build database of local professional contacts to begin outreach. To help with that database, please ask your home group members how they got to AA – email [cpc@sussexaa.org](mailto:cpc@sussexaa.org) or call 302.339.5379.
- 5.8. **Liaison Area 12:** 1<sup>st</sup> zoom member conference on 4/4. 1<sup>st</sup> zoom area committee meeting Terry will be giving report on. Pam will be speaking in June.
- 5.9. **Literature:** Have provided over 30 Big Books and 12 & 12's to recovery houses, 1 was for Sun Behavioral. Working on getting pamphlets on [sussexaa.org](http://sussexaa.org) and working with BTG and CPC on literature requests. Receiving many requests for large print Big Books and 12 & 12's. Will be adding Living Sober to the mix. Email is [literature@sussexaa.org](mailto:literature@sussexaa.org).
- 5.10. **PI:** Needs a Chair.
- 5.11. **Special Events:** John celebrated 5 years. Gratitude breakfast is postponed to August or the following year. Tickets will still be valid for either date and is sold out. Bash on the Beach is on hold.
- 5.12. **Website/Where & When:** Website report attached. Very busy during pandemic with over 2,000 unique visitors and 70,000 page views. Site is a critical resource and need to create a compensated position to manage it.

## 6. District / Delegate Reports

- 6.1. **District 1:** Last months meeting canceled. 5/18 starting zoom meeting.
- 6.2. **District 2:** Began zoom meetings, average 20-40 attendance. Addressed 7<sup>th</sup> tradition contributions and need to develop an online payment system.
- 6.3. **District 3:** Zoom meeting after this meeting. Several groups conducting small – under 10 people – in person groups.
- 6.4. **District 13:** Zoom meetings are growing. Working on developing an online payment system to address the 7<sup>th</sup> tradition. Some groups having small backyard meetings.
- 6.5. **Delegate:** Area 12 Terry H, discussed the assembly meeting via zoom which lasted 7 1/2 hours. Working on building the agenda

7. **Old Business:** Green cards are printed and waiting to be picked up.

8. **New Business:** None

9. **Close:** Meeting Adjourned at 6:59 p.m. with recital of *Responsibility Declaration*

Next Scheduled Meeting: **Thursday, June 4, 2020 at 6 p.m.**

Minutes respectfully submitted by Linda H.  
SDI Secretary

Southern Delaware Intergroup of Alcoholics Anonymous  
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APPROVED

**Southern Delaware Intergroup (SDI) of Alcoholics Anonymous  
Website/Where & When Committee Report  
April 5, 2020**

Our committee held a virtual meeting in April and expressed our gratitude to Viv H. for the countless hours she has devoted to communicating with committee members and other groups regarding meeting changes, as well as and offering technical assistance to groups who were setting up on-line meetings.

**1. Statistics**

<b>Month</b>	<b>Unique Visitors</b>	<b># of Visits</b>	<b>Pages</b>	<b>Hits</b>
March	2,586	6,507	72,669	149,034
February	1,973	4,198	41,655	79,083
January	2,565	5,240	41,791	69,594

**2. Meetings.** There are 133 meetings in the database. Changes made this month:

- Added six more virtual Sisters of Sobriety meetings at 10AM. They now have a total of seven and meet every day.
- 72 meetings have been temporarily suspended. These meetings are all marked with a **red temporary closure** tag, and the color is faded out.
- There are 30 published online meetings. These meetings are all marked with a **green online meeting** tag and the clickable links and phone numbers are published. For every meeting that is online, we are sharing with them the following text: *Though each group will need to decide on its own course of action with regard to the changes Zoom made on passwords, we do not recommend we publish the password on the website, but instead direct meeting attendees to reach out to you through a group email address which we will publish (e.g. YourGroupName@gmail.com). For further information on Managing Online Practices with Zoom - please see this article: <https://sussexaa.org/managing-online-meetings-on-zoom/>.*
- The status of the remaining is unknown.

**3. Printed Meeting List.** We are not doing a printed meeting list this month.

**4. Email.** Support@sussexaa.org **fielded 536 emails in March.** The bulk was about meeting suspensions, updates for online meetings and event changes.

**5. Website Changes**

- **Home Page Popup.** Adding popup on front page only with important messages about Zoom. It is definitely in your face.
- **Managing Online Meetings on Zoom.** Gives guidance and suggestions for safeguarding anonymity and handling Zoom bombers, curated from A.A. membership across the country and online resources. Added information about passwords.

- **Notification Bar.** Changed notification bar located above header to bright red background with white text, and made it show on every page (not just the first one). Message directs people to read Important Information on Meetings & Events.
  - **Important Updates on Meetings & Events:** This post reports ongoing information on meetings, events and other activity. This post is continually updated as we get new relevant information.
  - **Meeting List Page.** Information with clickable links are in the meeting page header for quickly finding closed meetings, online meetings, how to manage Zoom safely, how to set up Zoom and resources to find other online meetings. This is also on the side bar widget (stacked underneath in mobile view).
  - **Online Meetings Sub-Menu.** Added to the menu bar under meetings.
6. **Monthly News Post.** Did not do one.
  7. **Intergroup Minutes.** The February 2020 minutes posted on the reports page. This is under the About SDI page. See <https://sussexaa.org/about-southern-delaware-intergroup/reports>.

**Southern Delaware Intergroup (SDI) of Alcoholics Anonymous  
Website/Where & When Committee Report  
May 4, 2020**

Our Committee held a virtual meeting in May.

**1. Statistics**

<b>Month</b>	<b>Unique Visitors</b>	<b># of Visits</b>	<b>Pages</b>	<b>Hits</b>
April	2,260	7,337	72,395	177,551
March	2,586	6,507	72,669	149,034
February	1,973	4,198	41,655	79,083

**2. Meetings.** There are **134 meetings** in the database.

- There are **43 published online meetings**. These meetings are all marked with a **green online meeting** tag with clickable meeting links and phone numbers.
- **61 meetings have been temporarily suspended**. These meetings are all marked with a **red temporary closure** tag, and the color is faded out.
- The status of the remaining is unknown.
- All our meetings are now properly synced with the GSO A.A. Meeting Guide app, which as of April 9 supports the display of meetings that have temporarily closed and/or moved online.

**3. Printed Meeting List.** We are not doing a printed meeting list for May.

**4. Email.** support@sussexaa.org **fielded 368 emails in April**. The bulk about changes to existing online meetings, zoom help, password help, general Zoom help, meeting suspensions and event changes. We are also getting direct requests for passwords.

**5. Website Changes.** The current situation has resulted in many unforeseen changes to the website which is being updated continually.

- **Home Page.** The homepage has gone through several iterations during the month to provide information about Covid-19 and changes to local meetings. As of April 29, it has considerably toned down with a more subdued alert box.
- **Notification Bar.** Changed notification bar located above header to bright red background with white text, and made it show on every page (not just the first one). Message directs people to read Important Information on Meetings & Events.
- **Important Updates on Meetings & Events:** This post reports ongoing information on meetings, events and other activity. It is a living document and is updated as we learn more. See <https://sussexaa.org/important-notice-on-meetings/>
- **Managing Online Meetings on Zoom.** Gives guidance and suggestions for Zoom passwords and settings for safeguarding anonymity and handling zoom bombers. This post has continually been updated, and is current with the latest

Zoom version (5.0). See <https://sussexaa.org/managing-online-meetings-on-zoom/>.

- **Meetings page.** Information with clickable links are on top of meeting page header for quickly finding online meetings and how to manage Zoom
  - **Online Meetings Sub-Menu.** Added to the menu bar under meetings.
  - **Sidebar Widget.** Information with clickable links for quickly finding online meetings, how to manage Zoom safely, how to set up Zoom and resources to find other online meetings.
6. **Zoom.** Providing current information about Zoom required many hours due to changes made by Zoom which were not communicated in a timely manner by the company. Issues regarding passwords were particularly challenging. Much time was spent helping meeting hosts understand and use the changes and then re-publish with the passwords. During the month, Zoom then silently removed the locked password requirement. Now with version 5.0, it is enabled by default (as are waiting rooms) when you schedule a new meeting, though you can turn it off (unless you are using a Personal Meeting ID). We are responsible to manage our Zoom meetings safely as we are responsible to manage our physical meetings.
  7. **Monthly News Post.** As with April, did not do one for May. We may resume this in the future.
  8. **Intergroup Minutes.** No minutes to publish.
  9. **HelpChat.** Viv presented information from Marin County California regarding a chat option in use on their website. A no cost addition which provides another option for the sick and suffering alcoholic to reach out for help. More details will be shared in next month's report.